



## **GLASS CEILING AWARD**

America's workplace has been and continues to be dominated by men especially in the area of leadership. Women are significantly underrepresented in both the board rooms and the c-suites. However, there are Women who have overcome barriers to climb to the top. The National Diversity Council seeks to recognize and honor these women who have not only achieved personal success but have made it possible for others to more easily follow in their footsteps.

### Criteria for Recognition:

- Demonstrates leadership excellence
- Maintains a record of accomplishments in areas of expertise
- Bears a record of a steady increase in responsibility within their career
- Exhibits positive influence on those underneath her leadership
- Displays integrity and portrays highest ethical standard among colleagues and individuals

### Nomination Process:

- To nominate an individual for widespread leadership and other material

Anyone currently affiliated with the National Women's Council - faculty, staff, or student - may nominate a staff member for the Glass Ceiling Award.

## **General Hints for Online Nominations**

The committee seeks concrete examples of the candidate's exceptional performance. Please tell us why this particular woman in leadership shines.

### **The nomination must consist of:**

- 1 nomination letter (no more than 1200 words)

- 3 support letters (no more than 600 words each)

**You may not submit more than three support letters per nomination but you may:**

- Submit letters composed by groups of supporters
- Solicit many letters and choose the best three to submit
- Quote examples of the nominee's outstanding qualities as stated by others

**The most successful nominations provide support letters from more than one constituency. Support letters should come from at least two of these groups:**

- colleagues
- supervisors
- subordinates
- social and professional networks
- peers
- other NWC affiliated individuals

**Only one nomination can be accepted per employee or team. If more than one nomination is received, the nominators will be asked to consolidate the material.**

Please keep in mind that each nominee will receive an official copy of his or her nomination.

## **Go GREEN with the improved online nomination process**

Nominating an outstanding employee has never been easier or more environmentally friendly than with the on-line nomination process!

As a nominator you have complete control of the nomination process, including online submission of support letters. Once you have submitted your nomination, your support letter writers will receive an email asking them to review the letter you've entered for them. In addition, you will receive an email with a link where you can review your nomination. As a nominator you may start, save and come back to your nomination.

**NOTE:** All submissions are subject to nomination and support letter word limits.

- To submit your nomination, log on to [www.nationalwomenscouncil.com/awards](http://www.nationalwomenscouncil.com/awards)